

January 9, 2024

JOB POSTING NOTICE

POSITION: Maintenance Engineer IV - Plumber

LOCATION: DHOC

HOURS: 7:00 a.m. – 3:00 p.m.

DAYS OFF – Sat/Sun

PAY GRADE: NAGE C - GRADE 22 \$71,059.35 - \$88,780.94

GENERAL DUTIES, RESPONSIBILITIES, AND REQUIREMENTS:

SEE ATTACHED JOB DESCRIPTION

- Journeyman's or Masters Plumbing License required

TO APPLY:

Those who are interested in this position must submit a letter of interest and resume to the Human Resources Division. Letters of interest and resume's will be accepted until the position is filled.

The Bristol County Sheriff's Office does not discriminate on the basis of sex, race, color, age, gender, ancestry, military status, religion, handicap, disability, genetics, gender identity, gender expression, military status, national origin, religion, disability, sexual orientation or any other protected class.

PLEASE POST

1.	Title Maintenance Engineer IV Plumber	Agency Bristol County Sheriff's Office
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2.	Union NAGE C	Salary Grade 22	Date Prepared Prepared 01/19 Reviewed 09/24
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3. **General statement of duties and responsibilities:**
Responsible for the day-to-day operation of the plumbing section of the Maintenance department.

4. **Supervision received: (title of supervisor)**
Support Service Coordinator, Director of Support Services, CFO

5. **Supervision exercised: (titles of persons supervised)**
Custody of inmates in their charge

6. **Duties and responsibilities:**

1. Directs staff and inmates assigned to the plumbing systems, renovations, repairs and installation, and supervision of plumbing contractors hired by BCSO as needed.
2. Responsible for ordering materials needed for the plumbing division.
3. Provide cost estimates for repair and projects involving plumbing work. Helps to prepare specifications documents of plumbing projects required to go out for bid.
4. Inspect work in progress and at completion to verify adherence or compliance with specification standards.
5. Prepares reports as needed to supervisor and others regarding work activities.
6. Utilize inmate labor on projects when necessary.
7. Responsible for the supervision, control, custody of inmates in their charge. Monitors inmate activity, operates departmental equipment, and responds to inmate behavior patterns.
8. Supervises and monitors Inmate Work Crews performing maintenance/cleaning duties in the correctional facilities.

9. Responsible for training and instructing inmates in the use of tools and equipment and/or maintenance/repair practices and procedures.
10. Transports inmates in department vehicles to the correctional facilities to perform work assignments.
11. Must meet all local and state requirements pertaining to plumbing standards
12. Design all new construction projects
13. Performs janitorial duties as needed
14. Maintains proper certifications and licenses.
15. Perform other related duties as designated by the Sheriff.